

**The Board of Trustees**  
**September 15, 2021**  
**Agenda of Regular Meeting**

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**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **15th day of September 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas 77022. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held September 15, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston, Texas, 77022.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Charlotte Manning, Information Technology Services
2. **Pledge of Allegiance to the Texas flag** - Taneeka Henderson, Information Technology Services
3. **Pledge of Allegiance to the US flag** - Taneeka Henderson, Information Technology Services
4. **Public Hearing** for the purpose of considering the proposed Tax Rate of \$0.004990 per \$100 assessed property value for Tax Year 2021 (Fiscal Year 2021-2022). The no-new-revenue-rate (NRRR) has been calculated at \$0.004807 per \$100 assessed property value. The recommended tax rate is below the voter approval rate (VAR) of \$0.005202.
5. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
6. **Reports and presentations**
  - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Annual Division Update on Technology** - Lowell Ballard, Director of Information Technology Services
  - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - E. **Report of Board Committees** - Committee Chairs
  - F. **Monthly Financial Reports through 08/31/2021** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

- G. **Presentation of 2021 Annual Achievement of Excellence in Procurement Award** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.

7. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for August 2021

B. Consider ratification/approval of the following Board Meeting Minutes:

- 1. 08/13/2021 Governmental Relations Committee Meeting
- 2. 08/18/2021 Board Meeting

C. Consider ratification/approval of the following grant awards:

- 1. **Approval to submit a budget revision grant request application in the amount of \$23,167.60 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) to purchase SPOT vision instruments and supplies to conduct required hearing screening for infants and toddlers; Early Head Start-Child Care Partnerships award notice 06HP000311.**
- 2. **Acceptance of funds from the Dallas College Foundation (DCF) and the Center for Transforming Alternative Preparation Pathways (STAPP) for the Educator Certification and Advancement (ECA) division for a three-year CTAPP Transformation Fellowship Project in the amount of \$150,000 (\$50,000 per year) for the period of 08/01/2021 through 07/30/2024.**
- 3. **Approval of the First Amendment to the Memorandum of Understanding between HCDE and the Education Foundation of Harris County relating to HCDE's Partners in Education Project and Tools for Teachers Program to approve an additional 1,013 \$100 credit for Harris County ISD teachers to use to purchase classroom supplies and delegate authority to the Superintendent or his designee to negotiate, finalize, and execute said amendment.**

D. Consider ratification/approval of the following Interlocal Contracts:

- 1. **Approval of Interlocal (revenue) contracts for FY 2022 for Therapy Services in the aggregate amount of \$5,422,851 with School-Based Therapy Services with the following districts:** Houston ISD (1501 students served in FY20) in the amount of \$2,375,575, KIPP Texas Public Schools - Houston (30 students served in FY20) in the amount of \$52,426; Cypress-Fairbanks ISD (1593 students served in FY20) in the amount of \$2,823,116; Barbers Hill ISD (58 students served in FY20) in the amount of \$98,952; and Dayton ISD (44 students served in FY20) in the amount of \$72,782.

2. **Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$396,874 with Academic and Behavior School East** with the following districts: Pasadena ISD for ten (10) in-county annual contracts in the amount of \$206,050 (\$20,605 each); Texas City ISD for eight (8) out-of-county annual contracts in the amount of \$190,824 (\$23,853 each); for the contract period of 08/23/2021 through 06/03/2022.
3. **Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$95,412 with Academic and Behavior School West with the following district(s):** Brenham ISD for four (4) out-of-county annual contracts in the amount of \$95,412 (\$23,853 each) for the contract period of 08/23/2021 through 06/03/2022.

E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:

1. **Approval of HCDE Interlocal Agreements with:** Vision for Living Community Outreach, Houston, Texas; Trinity Episcopal Church, Houston, Texas; Communities in Schools of the South Plains, Inc., Lubbock, Texas; Guadalupe County, Seguin, Texas; Boyd ISD, Boyd, Texas; Lansing Community College, Lansing, Michigan-Signature Only., and Greece Central School District, Rochester, New York - Signature Only.

F. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval to increase the allowable maximum contract amount under CH Local FY 2021** for Butler Business Products, (job #s, 18/060JN-03, 20/002KD-02, 15/039KC-02, 20/004KD-01, 20/005KD-02, 18/075KD-04, 19/033MJ-04, 20/008KD-01, 16/011MP-02, 16/057KC-04, 19/025KD-01, original amount \$380,000), requesting new total amount of \$442,000 (increase of \$62,000), Humble ISD, (Interlocal contract, original amount of \$160,000), requesting new total amount of \$172,000 (increase of \$12,000), and SOA Fin 1st, (job no. 20/019KJ, original amount of \$80,000), requesting new total amount of \$99,300 (increase of \$19,300).
2. **Approval of Contract Award for job no. 21/056YR-02 Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division with the following proposer(s):** Academy of World Education, LLC; Brandon E. Martin dba BEM Solutions, LLC; and Business101 Consultants & Trainers, LLC for the period of 09/15/2021 through 09/14/2026, subject to annual appropriations of funding.

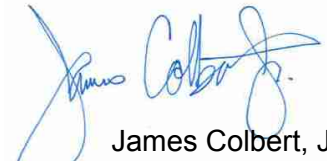
G. Consider ratification/approval of the following Revenue Agreements:

1. **Approval of Certification Contribution Agreement (revenue) between the HCDE CASE for Kids Division and the Gulf Coast Workforce Board** for the period of 10/01/2021 through 09/30/2022. HCDE will certify \$1,500,000 in after-school program expenditures to receive matching funds from the Gulf Coast Workforce Board for CASE Quality Improvement programming in the amount of \$1,753,386.
2. **Approval of Service Agreement (revenue) with United Way of Greater Houston for CASE for KIDS** to provide quality support and training services on Youth Program Quality Intervention (YPQI) for the Out 2 Learn Network of after-school programs in Harris County for the period of 09/16/2021 through 9/15/2022 in an amount of \$97,000.

8. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider a proposed Tax Rate of \$0.004990 per \$100 assessed property value for Tax Year 2021 (Fiscal Year 2021-2022).** The NNRR (no-new-revenue rate) has been calculated at \$0.004807 per \$100 assessed property value. The recommended tax rate is below the VAR (voter approval rate) of \$0.005202. If approved, the proposed tax rate will not require additional public hearings and notices.
- B. **Approval of HCDE's contract for delinquent tax collection with Linebarger, Goggan, Blair and Sampson, LLP:** The term of the contract shall commence upon the execution of all parties and remain in effect through 06/30/2022 and may renew with mutual agreement of the parties for a one (1) year term, for a maximum period of one (1) renewal period.
- C. **Adopt resolution regarding conveyance of sidewalk easement at ABS East** to the City of Houston, Texas. (This legal action is necessary to obtain building permit to proceed with the construction of the PFC Project).
- D. **Adopt resolution regarding conveyance of sanitary sewer easement at ABS East** to the Church of God (adjacent property owner tied to existing sewer line). (This legal action is necessary to obtain building permit to proceed with the construction of the PFC Project).
- E. **Ratification of Service Agreement with The Council on Recovery under job no. 21/066DR to provide Adolescent Recovery Support & Counseling Services** for the period of 09/01/2021 through 08/30/2022 in the amount not to exceed \$240,000.
- F. **Approval of the AIA B105 Contract with Johnston LLC (RFQ #20/043IA)** to provide engineering and architectural services for the Conference Center Upgrades for the period of 09/15/2021 to 02/04/2022 in an amount not to exceed \$54,500.
- G. **Approval of a Contract Award for job no. 21/067IA for Property and Casualty Insurance with the following vendor:** McGriff, Seibels & Williams of Texas, Inc. in an estimated amount of \$597,380.64 for the period of 10/01/2021 through 09/30/2022.
- H. **Consideration and possible action regarding the disposal of the house located on 629 King Street property**
- I. **Approval to reschedule regular December board meeting to December 8, 2021.**
- 9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
  - B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
- 10. **RECONVENE** for possible action on items discussed in executive session
- 11. **Discussion and possible action regarding future agenda items**
- 12. **INFORMATION ITEMS**
  - A. **Human Resources Information Items**

- B. **Personnel**
  - C. **Employee Count**
  - D. **Submission of proposal request to the Bureau of Justice Assistance of \$585,982** over three years to support the Center for Safe and Secure Schools comprehensive STOP (Student, Teacher and Officers Prevention) School Violence program.
  - E. **The CASE for Kids Division announced the County Connections Youth Summer Initiative 2021 awards to not-for-profit organizations funded by Harris County.** Precint2gether, a 501c3 nonprofit organization, was awarded \$20,000 to provide summer programming at eight sites in Harris County Commissioner Precinct Two from 06/14/2021 to 08/15/2021.
13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, October 20, 2021, at 1:00 p.m.



James Colbert, Jr.  
County School Superintendent